



# Warren County Career Center Calendar of Events December 2017



Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>Registration Required for Workshops</b> </p> <p>Stop in or call <b>743-0925</b></p>	<p>We are located at: 333 Glen Street Suite 300 Glens Falls, NY 12801</p>			<p style="text-align: right;">1</p> <p><b>Metrix E-Learning Orientation</b> Find out about free online training through Metrix <b>9:30-10:30 am</b></p>
<p style="text-align: right;">4</p> <p><b>Interview Tips Workshop</b> What to expect— How to prepare <b>9:30-11:30 am</b></p>	<p style="text-align: right;">5</p> <p><b>Job Search</b> Learn about the job search process <b>9:30-11:30 am</b></p>	<p style="text-align: right;">6</p> <p><b>Computer Safety and Security</b> The unemployed are at greater risk of computer fraud <b>2:30-3:30 pm</b></p>	<p style="text-align: right;">7</p> <p><b>Mini Job Fair</b> Warren County Career Center 2nd Floor <b>10:00—1:00 pm</b></p>	<p style="text-align: right;">8</p> <p><b>Learn to use the Internet In your Job Search</b> <b>Need Email &amp; Password</b> <b>2:30-3:30 pm</b></p>
<p style="text-align: right;">11</p> <p><b>Transferable Skills Workshop</b> What skills do you have from life that will transfer to work? <b>9:30-11:30 am</b></p>	<p style="text-align: right;">12</p> <p><b>Career Exploration</b> <b>NY.GOV ID REQUIRED</b> Take assessments to identify potential career pathways <b>9:30-11:30 am</b></p>	<p style="text-align: right;">13</p>	<p style="text-align: right;">14</p> <p><b>Career Café</b> Network with other jobseekers <b>9:30-10:30 am</b></p>	<p style="text-align: right;">15</p>
<p style="text-align: right;">18</p> <p><b>Hidden Jobs</b> Learn networking strategies <b>9:30-11:30 am</b></p>	<p style="text-align: right;">19</p> <p><b>Resumes, Cover Letters &amp; References</b> How to develop these marketing tools to aid in your work search <b>9:30-11:30 am</b></p>	<p style="text-align: right;">20</p> <p><b>Financial Literacy</b> Learn money management tips <b>2:30-3:30 pm</b></p>	<p style="text-align: right;">21</p>	<p style="text-align: right;">22</p> <p><b>Metrix E-Learning Orientation</b> Find out about free online training through Metrix <b>2:30-3:30 pm</b></p>
<p style="text-align: right;">25</p> <p><b>CLOSED CHRISTMAS</b></p> 	<p style="text-align: right;">26</p>	<p style="text-align: right;">27</p> 	<p style="text-align: right;">28</p> <p><b>Equal Opportunity Employer Program.</b> Auxiliary Aids available upon request to individuals with disabilities A proud partner of the <b>americanjobcenter network</b></p>	<p style="text-align: right;">29</p> <p><b>Individual Mock Interviews</b> <b>Call Polly at 824-8891</b> <b>Must take Interview Tips Workshop first</b></p>